

[illegible]

WHEREAS, pursuant to Ordinance No. 2012-03, the City of Albany (City) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, pursuant to Revenue and Taxation Code section 7270, the City entered into a contract with the Department to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the City Council of the City of Albany deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7506 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in or derived from the sales or transactions and use tax records of the Department.

NOW, THEREFORE, BE IT RESOLVED, that the Albany City Council hereby resolves as follows:

Section 1. That the City Manager, Finance Director/Treasurer, or other officer or employee of the City designated in writing by the City Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to sales or

1 transactions and use taxes collected for the City by the Department pursuant to the contract
2 between the City and the Department.

3 **Section 2.** The information obtained by examination of Department records shall be
4 used only for purposes related to the collection of City sales or transactions and use taxes by
5 the Department pursuant to that contract.

6 The information obtained by examination of Department records shall be used only for
7 those governmental functions of the City listed above.

8 **Section 3.** That Hinderliter de Llamas and Associates (HdL) is here by designated to
9 examine the sales or transactions and use tax records of the Department pertaining to sales or
10 transactions and use taxes collected for the City by the Department. The person or entity
11 designated by this section meets all of the following conditions, which are also included in the
12 contract between the City and HdL:

- 13 a) Has an existing contract with the City to examine those sales or transactions
14 and use tax records;
- 15 b) Is required by that contract to disclose information contained in, or derived
16 from, those sales or transactions and use tax records only to an officer or
17 employee authorized under Section 1 of this resolution to examine the
18 information.
- 19 c) Is prohibited by that contract from performing consulting services for a retailer
20 during the term of that contract; and
- 21 d) Is prohibited by that contract from retaining information contained in or derived
22 from those sales or transactions and use tax records, after that contract has
23 expired.

24
25 **BE IT FURTHER RESOLVED,** that the information obtained by examination of
26 Department records shall be used only for purposes related to the collection of City sales or
27 transactions and use taxes by the Department pursuant to the contract between the City and the
28 Department.

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Section 4. That HdL is hereby designated to examine the sales or transactions and use tax records of the department pertaining to any petition or appeal for the reallocation/redistribution of sales or transactions and use taxes that was filed by HdL on behalf of the City pursuant to the contract between HdL and the City. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and HdL:

- a) Has an existing contract with the City to examine those sales or transactions and use tax records;
- b) Is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to an officer or employee authorized under Section 1 of this resolution to examine the information.
- c) Is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- d) Is prohibited by that contract from retaining information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

Section 5. That this resolution supersedes all prior resolutions of the City Council of the City of Albany adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.



City of Albany

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RESOLUTION NO. 2025-24

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

The 5th day of May, 2025, by the following votes:

AYES: Council Members Hansen-Romero, Jordan, McQuaid, Miki and

Mayor López

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this 6th
day of May, 2025.

Anne Hsu
CITY CLERK

*Albany is committed to providing a healthy, safe, and accessible city,
and strives to lift every voice in our community.*