



City of Albany, California
Police Department

REQUEST FOR PROPOSALS

FIXED AUTOMATED LICENSE PLATE RECOGNITION (ALPR) DATA SYSTEM

RELEASE DATE: June 1, 2026

DEADLINE FOR QUESTIONS: June 15, 2026 at 4:00 PM PDT

PROPOSALS DUE: June 26, 2026 at 4:00 PM PDT

CONTACT:

John Costenbader, Lieutenant | jcostenbader@albanyca.gov / 510-528-5783

1. INTRODUCTION AND OVERVIEW

The Albany Police Department (APD), on behalf of the City of Albany, invites qualified companies and organizations to submit written proposals for a fixed Automated License Plate Recognition (ALPR) data system. This solicitation seeks a comprehensive solution inclusive of all required hardware, software, installation, training, and services as specified herein.

In addition to the fixed ALPR system described herein, the Albany Police Department is also soliciting bids for ALPR equipment to support its Parking Enforcement operations. The City is seeking mobile ALPR technology capable of scanning license plates at low speeds along designated parking routes, identifying vehicles with outstanding parking violations in real time. The parking enforcement solution will operate as a standalone system independent of the fixed ALPR platform. All data governance, retention, and privacy standards outlined in this RFP apply equally to the parking enforcement solution. Pricing for parking enforcement equipment, software, subscriptions, and maintenance must be clearly itemized and submitted separately from the fixed ALPR pricing.

This RFP is not a commitment or contract of any kind. The City reserves the right to pursue any concept or solution arising from this process. All costs for developing proposals are the sole responsibility of proposers and shall not be reimbursed.

The City prefers a comprehensive solution with a single prime contractor who is legally and financially responsible for all components, including both the fixed ALPR and parking enforcement systems if bidding on both. However, the City recognizes that vendor teams may be necessary and encourages collaborative proposals, provided one vendor assumes total accountability. The City also understands that due to the standalone nature of the parking enforcement system, it may need to be bid separately and can be submitted by a separate company independent of the fixed ALPR proposal.

2. LOCAL BACKDROP

The City of Albany lies on the northwestern corner of Alameda County, California, bordered by the cities of El Cerrito and Richmond to the north, the City of Berkeley on the east and south sides, and by unincorporated Kensington in Contra Costa County to the north and east. The City of Albany was incorporated in 1908 and, at the time of the 2020 census, had a population of 20,271 residents. Albany is known for the excellent quality of its K-12 school district and small-town ambiance in an urban setting.

The City of Albany provides a range of municipal services, including public safety, public works, community development, and community services. Municipal services are provided through approximately 150 full-time employees across nine City departments.

The Albany Police Department provides full-service law enforcement to the City and is committed to building lasting trust with the community it serves. The APD prioritizes transparency, accountability, and the protection of civil liberties in all its initiatives.

3. PROJECT PURPOSE AND OBJECTIVES

The Albany Police Department has identified the need to deploy a fixed ALPR system at strategic locations throughout the City. This system will serve as a force multiplier for officers in the field and provide critical lead-generation capability for criminal investigations. The APD recognizes that ALPR technology involves the collection of sensitive location data and is committed to implementing this system in a manner that upholds the highest standards of privacy, governance, and transparency.

The ideal vendor will share APD's values around privacy, civil liberties, and community trust. Vendors must demonstrate strong commitments to transparency, governance, and data security, not merely in policy language, but in verifiable practice.

The City is requesting pricing for fixed ALPR installations at up to 24 (24) strategic locations, focused on the primary ingress and egress points of Albany. Proposed locations are to be determined. A total of eighteen (18 cameras) will be affixed to existing light poles and six (6) will require new poles. All fixed ALPR cameras must be solar powered.

In addition to the fixed ALPR system described herein, the Albany Police Department is also soliciting bids for ALPR equipment to support its Parking Enforcement operations. The City is requesting pricing to outfit up to four parking enforcement vehicles with mobile ALPR equipment, mounting hardware, and all necessary software. The Albany Police Department will be responsible for providing laptops and vehicle mounting hardware. The parking enforcement solution will operate as a standalone system independent of the fixed ALPR platform, and all data governance, retention, and privacy standards outlined in this RFP apply equally. Pricing must be clearly itemized and submitted separately from the fixed ALPR pricing.

Vendors may submit proposals for (1) the Fixed ALPR System only, (2) the Parking Enforcement Mobile ALPR System only, or (3) both the Fixed ALPR System and the Parking Enforcement Mobile ALPR System. If a vendor elects to submit proposals for both systems, the vendor must provide two completely separate bids, including separate pricing, scopes of work, and deliverables for each system. Each proposal will be evaluated independently, and the City reserves the right to award one system, both systems, or neither.

This RFP does not guarantee a specific level of purchases. The City expects initial purchases to consist of fixed ALPR systems and accompanying software, with the possibility of expanding to mobile solutions at a later date.

4. PROPOSAL REQUIREMENTS

To be considered for the ALPR system being requested herein, proposals shall be submitted in response to this RFP must comply with the requirements herein.

The Proposal shall consist of the following sections:

TRANSMITTAL LETTER: Provide any information not already included in the proposal that you believe will enhance your submittal with respect to the evaluation criteria. The transmittal letter shall:

- Be signed by an individual authorized to obligate the Proposer to fulfill the commitments contained in the proposal.
- Include a statement of the Proposer's overall ability, qualifications, approach, commitment, and availability to conduct the work.
- Include the name and address of the Prime Proposer. Addresses shall be for the location where most of the day-to-day work will be performed.

General Requirements

All submitted proposals must adhere to the format and rules stated in this section to ensure fair and objective analysis. Failure to comply with any portion of this request may result in rejection of the proposal at the City's discretion.

Public Records

All proposals become public records upon City Council's placement of contract award on its agenda, pursuant to California Government Code Section 6250 et seq. (the Public Records Act). If a proposal contains proprietary trade information, it must be clearly marked as such. The City cannot represent or guarantee confidentiality of any submitted information.

Project Manager / Contact

John Costenbader, Lieutenant

Albany Police Department | 1000 San Pablo Avenue, Albany, CA 94706

Phone: (510) 525-5783 | Email: jcostenbader@albanyca.org

Vendor Inquiries

All vendor inquiries must be submitted in writing via email to the Project Manager by 4:00 PM PDT on June 15, 2026. Direct contact with any other City employee regarding this RFP is expressly prohibited and may result in disqualification of the proposal.

Modifications to the RFP

Changes shall be made only by formal written amendment issued by the City and distributed to all registered vendors. All addenda shall be considered part of the RFP specifications.

Submission of Proposals

Vendors must submit the proposals by electronic format (PDF).

The City assumes no responsibility for delays. Late proposals will not be considered.

Rights Reserved by the City

The City reserves the right to reject any and all proposals or any portion thereof, waive minor defects or technicalities, solicit new proposals, or cancel the award at any time for noncompliance with RFP terms.

Include at least two (2) reference projects, including a description of the project, client contact information (name, current telephone number, and email address) for each reference project that can be contacted regarding the experience of each key project team member in providing the type of (or similar) services that are being sought by the City for this project.

APPROACH TO WORK: Demonstrate understanding of key issues and your approach to completing the proposed scope of work. Discuss any unique ideas/concerns relating to the project. The approach should further describe how the setup and installation process would be managed to accommodate City staff input. Provide a breakdown of estimated hours to complete each task.

SCHEDULE: Submit a proposed schedule by task for providing the services requested herein by task. Include task durations, major milestones, meetings, deliverables, and City review periods. State critical assumptions used for developing the time requirements and schedule.

For use in developing schedule, please assume City of Albany Council Meetings are held monthly on the 1st and 3rd Monday and that agenda items are due 2 weeks prior to the meeting date.

FEE ESTIMATE: The estimate shall include total fee, including all expenses, and estimated staff time (hours) by task and job title required to complete the scope of work for all tasks. Upon review and rating of proposals by the selection team, the fee estimates will be compared. The fee estimate shall correlate to the detailed scope of work and schedule included within the proposal.

OTHER SUPPLEMENTARY INFORMATION: Consultant may provide other supplementary information in an appendix. However, such information may or may not be reviewed by the selection panel.

Electronic (PDF) copy shall be submitted per the instructions noted herein. The proposal is required to contain the information noted in Section 9 and should be arranged in the order as noted in Section 9 of the RFP. Proposals shall be clear and concise, responsive to all RFP requirements, and formatted as follows:

- Font size shall be no smaller than 11pt.
- Every page of the submittal shall be numbered, except divider pages. Each page of the detailed scope of work included in the Appendix shall have its own page numbering.

5. QUESTIONS DURING PROPOSAL PERIOD

Should discrepancies or omissions be found in this solicitation or should there be a need to clarify this solicitation, questions regarding this RFP must be put in writing and received by the City contact person no later than **Wednesday, June 15, 2026 at 4:00 PM PDT**. All questions should be directed to Lt. John Costenbader at jcostenbader@albanyca.gov. Do not contact any other staff members or elected officials of the City of Albany.

Inquiries received after the date and time stated will not be accepted. Responses to questions timely submitted will be answered within four (4) business days. If any written addenda, they will be included on City website. Neither the City nor the consultant will be bound by any oral representations, clarifications, or changes made to this RFP unless provided in written addenda form.

6. PROPOSAL SUBMISSION

Electronic copy (PDF) of proposal shall be submitted to Lt. John Costenbader at jcostenbader@albanyca.gov. The Proposal must be submitted no later than **June 26, 2026 at 4:00 PM PDT**.

All proposals must be fully responsive to this RFP in order to be considered. The City reserves the right to reject any and all proposals for any reason. The City may waive informalities or irregularities in the proposal received where such is merely a matter of form and not substance, and the correction or waiver thereof is deemed by the City not prejudicial to other proposals. Any alteration, omission, addition, variance, or limitation of, from or to a proposal may be sufficient grounds for non-acceptance of the proposal, at the sole discretion of the City.

7. CONSULTANT SELECTION CRITERIA

Evaluation Procedure

Responsive proposals will be evaluated by an evaluation team comprised of representatives from the Albany Police Department and City of Albany. Proposals will be scored against the three core tenets of this RFP: Transparency, Governance, and Effectiveness, along with Cost/Pricing.

Award Criteria

The award will be based on the following scoring criteria:

Evaluation Category	Possible Points
Cost / Pricing	200
Transparency – Public information sharing systems	300
Governance – Security, SB 34 & SB 54 compliance	400
Effectiveness – Network scale and law enforcement reach	300
TOTAL	1,200

Cost / Pricing (200 Points)

The vendor with the lowest total cost proposal will receive the maximum 200 cost evaluation points. Higher-cost proposals will receive proportionately fewer points based on the following formula:

$$\text{(Lowest Bid / Vendor Bid)} \times 200 = \text{Points Awarded}$$

Example: If the lowest bid is \$40,000 and Vendor B bids \$50,000: $(\$40,000 / \$50,000) \times 200 = 160$ points.

Transparency (300 Points)

Transparency evaluates the degree to which the vendor's system and policies enable meaningful public information sharing and community oversight of ALPR data. The evaluation team will assess:

- Public-facing portals or dashboards that allow community members to understand how ALPR data is used.
- Published policies on data retention, access, and audit trails that are available for public inspection.
- Demonstrated history of transparency reporting to oversight bodies and the public.
- Tools or features that allow the City to produce transparency reports without undue technical burden.
- Opt-out mechanisms and public notice procedures that align with community privacy expectations.

Governance (400 Points)

Governance carries the highest point value and evaluates the vendor's security architecture, legal compliance, and data stewardship practices. The evaluation team will assess:

- Full compliance with California Senate Bill 34 (ALPR use restrictions and data policies).
- Full compliance with California Senate Bill 54 (limitations on data sharing with immigration enforcement).
- Demonstrated end-to-end data encryption and CJIS-compliant data storage and handling.
- Absence of contracts or data-sharing arrangements with U.S. Immigration and Customs Enforcement (ICE).
- Prohibition of facial recognition capabilities in all products used or sold under this contract.
- Granular access controls, user permission levels, and audit logging capabilities.
- Data ownership provisions confirming the City of Albany retains sole ownership of all collected data.
- Compliance with the City of Albany's Data Management Policy and Privacy Principles.
- The system displays and requires user acknowledgment of a lawful use disclaimer at each login before access to any ALPR data is granted.

Effectiveness (300 Points)

Effectiveness evaluates the practical operational value of the vendor's ALPR network and platform. The evaluation team will assess:

- The scale of the vendor's existing law enforcement ALPR network, including the number of participating agencies in California and regionally.
- The total number of fixed and mobile ALPR cameras integrated into the vendor's network.
- The geographic coverage and density of the network, particularly within the San Francisco Bay Area and Alameda County.
- The number of law enforcement agencies with which data can be lawfully shared under SB 34 protocols.
- System uptime, read accuracy rates, and demonstrated operational reliability across comparable deployments.
- Integration capabilities with regional law enforcement databases, CAD systems, and evidence management platforms.
- The Albany Police Department shall retain full authority to restrict or revoke access to its ALPR data by any outside agency at any time, at its sole discretion.

Oral Presentations and Demonstrations

The City may require finalists to conduct an oral presentation and system demonstration. Vendor representatives must be technically qualified to answer all questions. Commitments made during oral presentations shall be considered binding. All costs of demonstrations are the vendor's responsibility.

8. RFP TIMELINE

Action	Target Date
Release of Request for Proposals	June 1, 2026
Deadline for Written Questions (4:00 PM PDT)	June 15 2026
Response to Written Questions	June 18, 2026
Oral Presentations / Demonstrations (if desired)	June 2026 (TBD)
Proposal Submission Deadline (4:00 PM PDT)	June 26, 2026
Evaluation Period	June 29 – July 3, 2026
Contract Award	September 2026
Notice to Proceed	September 2026

The City of Albany reserves the right to revise the above schedule as necessary, at its sole discretion.

9. VENDOR RESPONSE

A. Response Instructions

All responses must be submitted using this form or an exact copy thereof. Vendors must respond to all questions in one of three ways:

- Provide information directly in the spaces indicated.
- Provide information in a clearly labeled attachment referencing the specific page and item number.
- Provide information immediately below the relevant question or request.

Vendors who omit required responses may be deemed non-responsive and subject to disqualification.

B. Vendor General Information

Company Name:	
Local Address Serving the City:	
Headquarters Address:	
Primary Representative Name:	
Title:	
Phone Number:	
Email Address:	
Years in ALPR / public safety software:	
Total Employees (Nationwide):	
Total Employees (Local Office):	

C. Vendor References

Provide a minimum of three (3) references from organizations that have used the proposed ALPR solution or a substantially similar system. Total installed sites: _____

Agency / Org	Contact Name & Title	Phone / Email	Technology Provided	Go-Live Date	Still Under Contract?
(1)					
(2)					
(3)					

D. Summary of Proposed Solution

Proposed Solution

Provide a summary of your proposed solution and how it achieves the City's goals and objectives as stated in this RFP:

Installation Timeline

Provide a milestone-based timeline for implementation, including vendor and City responsibilities at each stage:

Maintenance, Support, and Warranty

Describe warranty coverage, maintenance responsibilities, and all costs for the full five-year program term. Include pricing for year six and beyond:

E. Hardware, Software, and System Architecture

Describe all server hardware, client platforms, scalability parameters, and database management systems. Attach system architecture diagrams as needed.

1. Server Hardware and Roles:

2. Supported Client Platforms (Windows, iOS, Android, etc.):

3. Database Technology (SQL, Oracle, etc.) and ODBC compliance:

F. Implementation and Training

1. Describe on-site training provided for officers, agency managers, and IT staff:

2. Describe any online training resources, self-help guides, and user manuals:

G. Warranty and Maintenance

Warranty length for all components and services: _____

Support types available (phone, email, on-site) and hours:

Fixed maintenance cost guaranteed? Hardware: Y / N Software: Y / N

Expert witness availability (at no additional cost): Y / N

H. Vendor Contractual Responsibilities

Authorized Negotiator – Name / Title / Phone / Email:

Pending or threatened litigation regarding any public safety systems? Y / N

If yes, explain:

Does your company have any active contracts with U.S. Immigration and Customs Enforcement (ICE), directly or indirectly? Y / N

If yes, explain:

I. Vendor Pricing

All prices must be firm and fixed. Itemize all costs including hardware, software, installation, training, storage, and subscriptions. No additional charges will be accepted unless specified herein.

Hardware, Software, and Equipment

Description	Model/Part #	Qty	Unit Price	Tax (10.25%)	Annual Maintenance
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$

Other Costs and Services

List all other costs associated with implementation, integration, and ongoing services:

Cost Summary

Cost Component	Amount
Total One-Time Hardware and Equipment Cost	\$
Total Software Licenses	\$
Installation and Configuration	\$
On-Site Training	\$
Year 1 Subscription / Maintenance	\$
Total One-Time Cost (Excl. Options)	\$
Annual Recurring Cost (Years 2–5)	\$
Year 6+ Annual Cost	\$
TOTAL 5-YEAR PROGRAM COST	\$

J. Exceptions to RFP Terms and Conditions

List and describe in detail any exceptions to the RFP terms and conditions, including any exceptions to the project requirements:

10. SYSTEM REQUIREMENTS

This section details the functional and nonfunctional requirements for the proposed ALPR solution. All systems must minimally meet the requirements of California Senate Bill 34 and applicable Civil Codes. Vendors shall check the appropriate box for each requirement.

Requirement Response Key

- Meets – Product fully meets the requirement as stated.
- Partial – Product partially meets the requirement; describe limitations.
- Future Release – Requirement will be available in a future release; provide timeframe.
- N/A – Requirement is not available and not on the vendor's roadmap.

TENET 1: Transparency (Maximum 300 Points)

Transparency requirements evaluate the vendor's capacity to support meaningful public oversight, community information sharing, and accountability in ALPR data use.

No.	Requirement	Meets	Partial	Future Release	N/A	Comments
1	Provide a publicly accessible web portal or dashboard that allows community members to view aggregate, anonymized ALPR data usage statistics.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Publish and maintain a plain-language ALPR use policy that is made available to the public on the City website without requiring a records request.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Generate periodic transparency reports (quarterly or annually) that the City can publish without requiring IT assistance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Provide audit logs that are exportable in PDF and Excel formats for presentation to the public.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5	The system supports the City's ability to publish and maintain a publicly accessible ALPR use policy in compliance with California Senate Bill 34, including data retention schedules, access logs, and camera location information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	Demonstrate a documented history of transparency reporting with at least two comparable law enforcement agency clients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	Provide public notice features that inform community members of camera locations without compromising operational security.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

8	Allow the City to restrict data sharing to only explicitly authorized agencies, with changes manageable by the Agency Manager without vendor assistance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	Ability to produce vendor policies and standards demonstrating that privacy is treated as a fundamental right, not merely a compliance obligation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	Ability to comply with City of Albany Privacy Principles and make those compliance records available to the public.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TENET 2: Governance (Maximum 400 Points)

Governance requirements evaluate legal compliance, data security architecture, data ownership, and operational safeguards.

No.	Requirement	Meets	Partial	Future Release	N/A	Comments
1	Fully comply with California Senate Bill 34 (ALPR Data Privacy Act), including all data retention, access, and sharing restrictions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Fully comply with California Senate Bill 54 (California Values Act), including strict prohibition on sharing ALPR data with immigration enforcement agencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Confirm in writing that the vendor has no current, pending, or historical contracts with U.S. Immigration and Customs Enforcement (ICE), directly or indirectly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Prohibit the use of facial recognition technology in all products, modules, and integrations proposed under this contract.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5	Demonstrate end-to-end data encryption for all data in transit and at rest, compliant with CJIS Security Policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	Ensure all ALPR data remains the sole property of the City of Albany and cannot be accessed, sold, or shared without express written consent.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	Provide granular, role-based access controls configurable by an Agency Manager without vendor involvement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

8	Maintain immutable audit logs of all user logins, license plate searches, hotlist accesses, and data exports.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	Demonstrate zero data breaches or unauthorized disclosures in the preceding five years, or provide a full accounting and corrective action plan for any incidents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	Comply fully with the City of Albany Data Management Policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	Provide data purge capabilities that automatically delete records and associated images upon expiration, with policy adjustments manageable by the Agency Manager.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	Ensure that upon contract termination, all City data is returned in a standard format at no additional cost and fully deleted from vendor systems within 30 days.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	Provide multi-factor authentication support compatible with Microsoft DUO.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14	Support password expiration policies, account deactivation, and self-service password reset functions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15	Hosted solutions must be ISO 9001 certified and maintain redundant power, redundant fiber connectivity, and environmental monitoring.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TENET 3: Effectiveness (Maximum 300 Points)

Effectiveness requirements evaluate the operational utility, network scale, and integration capability of the proposed ALPR platform.

No.	Requirement	Meets	Partial	Future Release	N/A	Comments
1	State the total number of law enforcement agencies currently participating in the vendor's shared ALPR network within California.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	State the total number of fixed ALPR cameras currently integrated into the vendor's network, statewide.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	State the total number of ALPR reads generated per year across the vendor's full network.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Identify all Bay Area and Alameda County law enforcement agencies currently using this platform.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5	Demonstrate system uptime of 99.5% or greater, supported by SLA documentation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	Cameras must scan license plates at a rate of up to 900 plates per minute, day or night, in any weather condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	Cameras must operate on multiple green power sources including solar and battery backup for fixed ALPR.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8	System must integrate with NCIC, Amber Alert, and other national law enforcement hotlists in real time.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	System must be capable of cross-agency hotlist sharing with	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	configurable permissions managed by the Agency Manager.					
10	Provide investigative analytics including location-based pattern analysis, associate identification, and vehicle frequency ranking.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	Provide a mobile device application available for Android and iOS that allows license plate searches and hotlist access by authorized users.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	System must support integration with regional CAD systems and evidence management platforms such as Evidence.com.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	System must be scalable to at least 4x original capacity without requiring hardware replacement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14	System must support a minimum of 50 user accounts with 90% simultaneous login capacity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15	Provide a demonstrated ALPR read accuracy rate with independent verification data available for review.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16	System must be compatible with GeTac MDT hardware and Microsoft Windows 10 or later.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17	Provide availability of a qualified expert witness to testify in court proceedings involving ALPR data, at a reasonable fee; include fees in proposal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

11. RIGHTS OF THE CITY

This RFP does not commit the City to enter a contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract. An agreement shall not be valid or binding on the City unless and until it is executed by authorized representatives of the City and of the selected consultant. The City reserves the right to:

- Make the selection based on the City's sole discretion;
- Reject any and all proposals;
- Issue subsequent Requests for Proposals;
- Postpone contract start date for its own convenience;
- Remedy technical errors in the RFP process;
- Approve or disapprove the use of particular sub-consultants;
- Approve any changes in the project team;
- Negotiate with any, all, or none of the consultants;
- Cancel the RFP and reject any and all quotations in whole or in part when it is in the best interest of the City;
- Waive informalities and irregularities in the proposals;
- Accept, modify, or reject any items of the proposals; and
- Enter into an agreement with another consultant in the event the originally selected consultant defaults or fails to execute an agreement with the City.

Responses to this RFP become the exclusive property of the City. All proposals received in response to this RFP become a matter of public record and shall be regarded as public records.

12. COLLUSION & CONFLICT OF INTEREST

By submitting a proposal, each consultant represents and warrants that its proposal is genuine and not fraudulent or collusive or made in the interest of or on behalf of any person not named therein; that the consultant has not directly induced or solicited any other person to submit a fraudulent proposal or any other person to refrain from submitting a proposal; and that the consultant has not in any manner sought collusion to secure any improper advantage over any other person submitting a proposal.

The consultant also warrants that no gratuities, in the form of entertainment, gifts, or otherwise, were, or will be offered or given by the Consultant, or any agent or representative of the Consultant to any officer or employee of the City with a view toward securing a recommendation of award or subsequent contract or for securing more favorable treatment with respect to making a recommendation of award.

The consultant also warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under the contract resulting from this RFP. The consultant also warrants that, to the best of its knowledge, no officer, agent, or employee of the City who shall participate in any decision relating to this RFP and the resulting contract, currently has, or will have in the future, a personal or pecuniary interest in the consultant's business.

13. APPENDIX A – CHECKLIST FOR RESPONSIVENESS

This checklist identifies documents to be submitted with each proposal. Proposals missing any required item may be rejected as non-responsive.

- One (1) signed Letter of Submittal, signed by an individual authorized to legally obligate the vendor.
- Proposal submitted on or before 4:00 PM PDT on June 26, 2026.

Proposal must contain the following completed subsections:

- Subsection B – Vendor General Information
- Subsection C – Vendor References (minimum 3)
- Subsection D – Summary of Proposed Solution, Documentation, and Installation
- Subsection E – Hardware, Software, and System Architecture
- Subsection F – Implementation and Training Plan
- Subsection G – Warranty and Maintenance Services
- Subsection H – Vendor Contractual Responsibilities (including ICE disclosure)
- Subsection I – Complete Vendor Pricing
- Subsection J – Exceptions to RFP Terms and Conditions
- System Requirements – Transparency Requirements (scored)
- System Requirements – Governance Requirements (scored)
- System Requirements – Effectiveness Requirements (scored)
- Appendix B – Offer, Certifications, and Assurances (signed)

14. APPENDIX B – OFFER, CERTIFICATIONS, AND ASSURANCES

I/we have read and understand all information contained within this entire RFP package. I/we make the following certifications and assurances as a required element of the proposal, understanding that the truthfulness of the facts affirmed here are conditions precedent to the award or continuation of any resulting contract.

- The prices and cost data submitted have been determined independently, without consultation or agreement with others for the purpose of restricting competition.
- No attempt has been made or will be made to induce any other party to submit or not submit a proposal for the purpose of restricting competition.
- The proposing vendor has not been assisted by any current or former City of Albany employee whose duties related to this proposal, except in their official capacity.
- The attached proposal is a firm offer valid for sixty (60) calendar days following receipt.
- The vendor agrees to furnish materials, equipment, and services in compliance with all terms, conditions, and specifications herein, including all amendments.
- The vendor confirms no active, pending, or historical ICE contracts, directly or indirectly.
- The vendor confirms that no facial recognition technology is or will be used in any product provided under this contract.

Typed or Printed Name

Signature

Title

Date

15. APPENDIX C – INSURANCE REQUIREMENTS

Without limiting the vendor's indemnification of the City of Albany, and prior to commencement of work, the vendor shall obtain, provide, and maintain at its own expense the following insurance coverage:

General Liability Insurance

Commercial general liability insurance with coverage not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury, personal injury, and property damage. Policy must include contractual liability.

Automobile Liability Insurance

Automobile insurance covering all vehicles, owned or hired, in an amount not less than \$1,000,000 combined single limit per accident.

Professional Liability (Errors and Omissions)

Professional liability insurance covering services performed under this contract, in a minimum amount of \$1,000,000 per claim and in the aggregate. Coverage must be maintained for no less than three (3) years after project completion.

Workers Compensation Insurance

Workers Compensation Insurance at statutory limits and Employer's Liability Insurance with limits of at least \$500,000. Vendor shall submit a Waiver of Subrogation endorsement in favor of the City.

Additional Insured Status

General liability policies shall name the City of Albany, its officers, officials, employees, agents, and volunteers as additional insureds. Coverage provided by the vendor shall be primary and non-contributory.

Notice of Cancellation

Vendor agrees to provide the City with thirty (30) days' written notice of cancellation or non-renewal of any required coverage (ten (10) days for non-payment).

All insurance shall be issued by an insurer authorized to transact business in the State of California with a minimum A.M. Best rating of A- (Class VI or better).