



City of Albany

Sustainable Foodware Ordinance Compliance Checklist

Albany's Sustainable Foodware Ordinance goes into effect on October 16th! Use this checklist to track your progress towards compliance with the ordinance. *This is not a formal enforcement document.*

Business Name: _____

Date: _____

Compliance Progress

None Partial Complete

Dine In

- All foodware and utensils are reusable
- Accessory items are compostable
- Condiments in reusable containers/dispensers

Take Out

- All foodware and accessory items are fiber-based compostables, glass, or aluminum
- Bags are recycled-content paper or reusable
- Accessories only given upon request or self serve
- \$0.25 Disposable Cup Charge
- Allow customer-provided foodware

Notes: _____

More information about each requirement can be found on the backside of this sheet and on **albanyca.org/foodware**

Have questions? Need help?

Contact **foodware@albanyca.org**

Dine In Requirements

All foodware and utensils are reusable

While customers are dining in your restaurant, you should only be providing them with reusable foodware containers (plates, bowls, trays, cups, etc.) and utensils (forks, spoons, knives, and chopsticks). These items should be made of durable materials that are designed to be washed and used repeatedly.

Accessory items are compostable

Accessories (such as a napkin, wrapper, tray, straw, condiment containers, etc.) have to be either reusable, or if they are disposable, they must be fiber-based compostable products.

Condiments are in reusable containers/dispensers

You must provide condiments in reusable containers or dispensers. You are still able to use the standard condiment packets, but only when a customer requests them.

Take Out Requirements

All foodware and accessory items are fiber-based compostables, glass, or aluminum

All disposable foodware and accessories for takeout should be glass, aluminum, or compostable. Compostable items must be made entirely of natural fiber (paper, sugarcane, bamboo, etc.) and not have plastic or compostable plastic of any kind, including linings. You can use the City purchasing guide for reference. Exemptions are available if a suitable compostable product is not available.

Accessories only given upon request or self serve

Foodware accessories, should only be available for customers if they request them, or through a self-serve station where customers can choose the accessories they want.

Bags are recycled-content paper or reusable

Bags provided to customers must be paper with recycled content, or reusable.

\$0.25 Disposable Cup Charge

Charge customers \$0.25 for each disposable cup provided and itemize the charge on the receipt, menus, and ordering platforms. The food vendor keeps the income from the charge.

Allow customer-provided foodware

Allow customers to provide their own reusable cups and containers for takeout food. You may refuse containers that are dirty, cracked, or otherwise inappropriate. You may also provide the food in your own reusable foodware and allow the customer to transfer the food into their container.